



The Grange Primary School and Nursery



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Headteacher – Mr. Daniel Hains

September 2024

Keeping your children safe in school

It has been great to welcome children back to school this week.

In our early assemblies we have focused on how children can stay safe and happy in school. We believe that children who feel safe and happy also learn better!

We have also made reference with some children to the tragic events in Southport at the end of July which have had such a profound effect on local communities.

Without wishing to over-react in what we consider to be a very safe learning environment at The Grange, we have reassessed some of our procedures in light of recent events and made some changes that we hope will make our school even safer and more secure.

I have already discussed some of these measures with some parents/carers and I have been touched by the very positive responses I have received.

Please be aware that, from Monday 9th September:

- Only parents/carers who collect children in Classes Seven, Eight, Nine, Ten, Eleven and Twelve will be permitted to enter the hall from approximately 3.10 p.m. for a safe handover. Many children in these classes are collected by someone who accompanies them in their mini-bus or taxi, obviously these adults are also welcome to gather in the hall at this time.
- Parents/carers of children in all other classes will no longer be permitted to sit in the entrance foyer before 3.15 p.m. We recognise the need to keep the entrance foyer as clear as possible and to allow into the building only adults whose children need to be collected inside the school building.
- I appreciate that the entrance foyer has been used as a waiting area by some parents/carers in the past. This will no longer be possible.

- Parents/carers of children in Classes Seven - Twelve or their accompanying adult should bring children into the hall for morning drop-off. We appreciate also that some parents/carers accompany their child for Breakfast Club from 8.00 - 8.35 a.m.
- All other parents/carers should drop their child off at the entrance they use from 8.35 a.m. and before 8.45 a.m. when the register is taken. Parents/carers should not enter the school at this time. If you need to speak with a member of staff, please see whoever is on duty at the rear playground entrance or at the front of the school. It will not be possible to meet with your child's teacher after 8.35 a.m. but you are welcome to request a meeting by speaking to a member of the office staff in the entrance foyer.
- Parents/carers of children in Nursery to Class Six, should meet their children outside the entrance they use at the end of the school day.
- Obviously, if you need to visit the office with an enquiry, you are welcome to come into the entrance foyer using the intercom system.
- The main entrance gate will be closed except at the beginning and end of the school day during drop-off and collection. Should you need to visit school at another time, please ring the bell and wait for a member of the office staff to speak to you over the intercom system, they will ascertain who you are and the reason for your visit. Please be patient, it may take a while to respond at particularly busy times.
- I have instructed staff who are using the main entrance gate not to allow visitors to come in without using the intercom system (the practice sometimes known as tailgating) unless they know who you are and are able to escort you to the office in the entrance foyer. Please do not be offended if this happens to you. As I am sure you will understand, this is a procedure to keep your children safe.
- We have also reviewed our 'lockdown' procedures. We will be explaining this to children soon and holding a lockdown drill in the near future.

Thank you in advance for your understanding and co-operation on these matters.

With my best wishes,



Daniel Hains - Headteacher