

The Grange Primary School

Stonyfield, Netherton, Bootle, Merseyside, L30 0QS

Tel: 0151 924 7917 E mail: admin.grange@schools.sefton.gov.uk

Headteacher: Mr. Daniel Hains



Nursery Application for Admission Form

Child's Details

Surname		First name(s)	
Date of Birth		Gender	
Address			
	Postcode		
Telephone No.s	Mobile:	Email	
	Home:		
Religion			
We would be grateful if you could provide us with details of your child in relation to Country of Birth, Nationality, Language and Ethnicity. This is optional but for more information on how we process personal data please visit our website and view our Privacy Notice and Data Protection Policy http://thegrangeprimary.com			
Country of Birth		Nationality	
Language		Ethnicity	
Brother(s)/Sister(s) – Names/Dates of Birth			
Previous School Details (if any)			
Date of Leaving			

Parent(s)/Carer(s)

	Parent/Carer (1)		Parent/Carer (2)
Name		Name	
Address		Address	
	Postcode		Postcode
Telephone No.s	Home:	Telephone No.s	Home:
	Mobile:		Mobile:
	Work:		Work:

Additional Contacts (at least two required)

	Contact (1)		Contact (2)
Name		Name	
Relationship (e.g.) Grandparent, Aunt		Relationship (e.g.) Grandparent, Aunt	
Address		Address	
	Postcode		Postcode
Telephone No.s	Home: Mobile: Work:	Telephone No.s	Home: Mobile: Work:
<p>This information is requested so that we may contact the appropriate person if you are not available in relation to the safety and wellbeing of your child(ren) (e.g. if he or she is unwell). Please ensure that you have had consent from them for the school to process and store their information. Please let us know if any of the contact details change at any time. For more information on how we process personal data please visit our website and view our Privacy Notice and Data Protection Policy http://theGrangePrimary.com</p>			

Child's Medical Information

Doctor's Name and Address			
Medical Conditions (if any)		Dietary Requirements	

Travel Arrangements (please tick as appropriate)

Cycle		Walk		Car		Taxi		Public Transport	
-------	--	------	--	-----	--	------	--	------------------	--

School Meal Preference (Please tick as appropriate)

Packed Lunch		School Meal	
<p>If you believe your child is eligible for a free school meal, please collect an application form from the School Office. Miss McAulay would be happy to e-mail these forms directly to the Student Support Team on your behalf. Applications and enquiries may be made by telephoning the Student Support Team on 0151 934 3456 or e-mail: education.benefits@sefton.gov.uk</p> <p>If any siblings already receive free school meals you do not need to complete a new form, please inform Miss McAulay who will inform the Student Support Team.</p>			

Preferred Nursery Sessions (please refer to “choosing the hours to suit you and your child” document when selecting your choices below)

If your child will attend nursery for 1 academic year (September – July) prior to beginning Reception, please complete option 1

If your child will complete more than 1 academic year prior to beginning Reception, please complete option 2.

Option 1

15 hours in Nursery per week:	Monday to Wednesday lunchtime		Wednesday lunchtime to Friday		No Preference	
30 hours in Nursery per week:	Attendance will be 8.50am -3.00pm Monday-Friday					

Option 2

5 x Morning Sessions		5 x Afternoon Sessions		No Preference	
----------------------	--	------------------------	--	---------------	--

(Children taking option 2 will move to option 1 when they begin their 2nd academic year in Nursery)

Preferred Primary School (Reception Class)			
<p>By making this application, I fully understand that in accordance with current government legislation if my child can be offered a place at the Nursery, attendance at the Nursery does not guarantee my child's admission to the school.</p> <p>I understand that I have to apply separately on the official Sefton Council Admission to Primary Schools form available in the September before my child is due to start school.</p>			
Parent/Carer's Name		Child's Name	
Parent/Carer's Signature		Date	

Photograph Consent (please tick yes or no as appropriate)

Statement	Yes	No
I agree that you may use an unidentified picture of my child in a school booklet or display to promote the school		
I agree that you may use an unidentified picture of my child on the school's website		
I agree that my child may appear in a video presentation made by, or authorised by, the school		
I agree that my child may be photographed, interviewed or filmed by the press, radio or television if permission is granted to those organisation by the Headteacher		
I agree that my child's full name may be provided to the press, radio or television for possible publication with a photograph or film		
I agree that if, with the permission of the Headteacher, I take photographs or videos of any school event, I will ensure that these are used for personal and family use only, and will not be made available to anyone else or posted on social media websites.		
<u>If at any point while your child is attending this school you change your mind in relation to the above photograph consent, please let us know in writing.</u>		

Trips and Activities Consent

Statement	Yes	No
From time to time children will be taken on trips or take part in activities in the immediate locality of the school. These trips/activities do not involve transport via coach, minibus etc. Please tick to indicate that you are happy for your child to take part in trips or activities of this nature without any further prior notification.		
Parent/Carer's Name		Child's Name
Parent/Carer's Signature		Date

Annex: A: Parent declaration for the free entitlements

1. Child's details

Child's Legal Family Name:		Child's Legal Forename(s):	
Name by which the child is known (if different from above):			
Date of Birth:		Male/Female:	
Address:		Post Code:	
Documentary proof of DoB Type (eg Birth Certificate, Passport):		Document recorded by (name of staff member):	
Date document recorded (dd/mm/yyyy):			

2. Additional details for children claiming 30 hours free childcare

Parent/carer National Insurance Number		30 hours eligibility code: 11 digits (e.g 12345678901)	
--	--	--	--

3. Setting and attendance details

- You need to agree and complete this Declaration Form with each setting your child attends for their early education entitlement of 15 or 30 hours per week in order to ensure that funding is paid correctly to each setting.
- Your child can attend a maximum of two sites in a single day and if your child attends more than 1 setting we will split the funding between the settings as agreed.

My child is attending the following settings:

Setting Name(s)		Please enter total free entitlement hours attended per day					Total number of hours per week	Number of weeks per year (e.g 38, 45, 51)
		Mon	Tue	Wed	Thur	Fri		
A								
B								
C								
Total Daily Free Hours Attended								

4. Early Years Pupil Premium (EYPP) Registration Form

The Early Years Pupil Premium (EYPP) is an additional sum of money paid to childcare providers for children of families in receipt of certain benefits. This funding will be used to enhance the quality of their early years experience by improving the teaching and learning and facilities and resources, with the aim of impacting positively on your child's progress and development. For more information please speak to your childcare provider.

If you believe that your child may qualify for the EYPP please provide the following information for the **main benefit holder** to enable the local authority to confirm eligibility:

Parent/carer First Name		Parent/carer Last Name	
Parent/carer Date of Birth			
Parent/carer National Insurance Number/ NASS Number		Parent/carer Signature	

5. Disability Access Fund Declaration

Three- and four-year old children who are in receipt of child Disability Living Allowance and are receiving the free entitlement are eligible for the Disability Access Fund (DAF). DAF is paid to the child's early years setting at a fixed annual rate of £615 per eligible child.

Is your child eligible and in receipt of Disability Living Allowance?

Yes ☐

No ☐

Please provide your early years setting with a copy of your Disability Living Allowance award letter.

If your child is splitting their free entitlement across two or more providers please nominate the main setting where the local authority should pay the DAF:

Declaration I (Name).....

of (Address).....

confirm that the information I have provided above is accurate and true. I understand and agree to the conditions set out in this document and I authorise (Name of Provider/s)

.....to

claim free entitlement funding as agreed above on behalf of my child.

In addition, I also agree that the information I have provided can be shared with the local authority and Department for Education, who will access information from other government departments to confirm my

child's eligibility for 30 hours and enable this provider to claim Early Years Pupil Premium (EYPP) or Disability Access Fund (DAF) on behalf of my child.

Parent/Carer/Guardian with legal responsibility		Childcare Provider	
Signed		Signed	
Print name		Print name	
Date		Date	

6. Data privacy

The Data Protection Act 1998 puts in place certain safeguards regarding the use of personal data by organisations, including the Department for Education (DfE), local authorities and schools. The Act gives rights to those (known as data subjects) about whom data is held, such as pupils, their parents and teachers. This includes:

- the right to know the types of data being held
- why it is being held, and
- to whom it may be communicated

It is recommended that a privacy notice be included as part of an induction pack and be put on the setting website, as well as potentially featured on their notice board/intranet. They do not need to be issued on an annual basis as long as new parents are made aware of the notices and they are readily available electronically or in paper format.



The Grange Primary School

Nursery

Choosing the hours to suit you and your child

You have various options for when your child attends Nursery and for how long:

30 Hour Offer:

Children born between 1st September 2015 and 31st August 2016 (i.e. those who have their fourth birthday between 1st September 2019 and 31st August 2020) can attend The Grange Nursery for 30 hours a week at no charge if their parents/carers are eligible. Information on eligibility can be found on the Gov.UK website – search for *Get 30 hours free childcare: step by step*.

Parents/carers who are not eligible (usually because they are not both in employment) can still pay for an additional 15 hours per week in addition to the free 15 hours to which the parents/carers of all pre-school children are entitled. The cost is £62.50 per week.

The school day for children who attend for 30 hours is from 8.50 a.m. to 3.00 p.m. Children may bring a packed lunch or have a school lunch that will need to be paid for – lunches cost £2.10 per day. There will be no charge for a school lunch if the eligibility criteria for free school meals is met.

Although we accept that not all children who attend The Grange Nursery will be allocated a place in our Reception Class (we can take over 50 children in our Nursery but only 30 in Reception,) we do acknowledge that children who attend for 30 hours per week in Nursery are likely to be very well equipped to start their Reception year in the September following their fourth birthday.

15 Hour Offer:

All pre-school children are entitled to 15 hours a week funded Nursery provision. Some parents/carers opt not to take an additional 15 hours (either by registering their eligibility or by paying.)

At The Grange we offer a two-and-a-half-day weekly placement of 15 hours for children who have one school year prior to starting school. This can be either Monday - Wednesday lunchtime or Wednesday lunchtime to Friday afternoon. We find that giving children the experience of full days in Nursery prepares them better for their Reception year.

Some children start Nursery with more than three terms go before they start school. For these three year olds, we make a 15 hour per week offer of either mornings or afternoons. Children who fall into this category can start Nursery from the first day of the term **after which** their third birthday falls (this is when we start to receive government funding.) We do not offer 30 hours a week to children who have more than three terms in Nursery. In the September prior to their final year in Nursery, the parents/carers of these children may choose to change to 30 hours (either by being eligible or by paying) or to Mondays – Wednesdays or Wednesdays to Fridays.